

# Migrant Labor Camp Outreach Report

(For use during outreach; not official report. A check is to be placed in the square corresponding an area of concern. Write notes on back.)

Date: \_\_\_\_\_

By: \_\_\_\_\_

Organization: \_\_\_\_\_

Rev. 5/31/05

Camp Owner: \_\_\_\_\_

Address: \_\_\_\_\_

Current Year's License Posted?  YES  NO

County: \_\_\_\_\_

Township: \_\_\_\_\_

## Camp Responsibilities

- Camp operator inspects once per week
- Units Numbered

## Camp Area

- Well-drained, free from standing water
- No offensive odors, flies, noise, traffic, any other health and safety hazard
- Free from debris; noxious plants such as poison ivy; uncontrolled grass, weeds, and brush
- Recreation space available
- Free from farm implements in the camp area

## Water Supply

- Adequate water supply
- Cold water outlet available within 50 feet of each shelter if water is not available in the shelter
- Adequate drainage facilities for overflow and spillage
- Common drinking cup is prohibited

## Shelter

- Structurally sound, in good repair, sanitary
- Flooring is of rigid material; prevents entrance of ground and surface water; reasonably level
- Double-wall construction; interior permanent-type ceiling
- For sleeping purposes, at least 50 sq ft of floor space per person; except that a double-deck beds setting must have at least 40 sq ft per person
- Combined cooking, eating, and sleeping purposes: at least 100 sq ft per person
- Partitioned sleeping area if family has at least one child who is at least 6 yrs old
- Separate sleeping area for each sex or family
- Clothing storage  Beds w/ mattresses
- 7-ft Ceiling

## Fire & Pesticide Safety

- 2 exits per sleeping room
- Fire extinguishers no more than 100 ft away
- Flammable materials not stored in/near the shelter
- Pesticides not stored in the shelter
- Working smoke detectors in each shelter

## Ventilation/Lighting/Electricity

- Adequate ventilation and natural lighting
- Window screens  Screen door closes
- Adequate electrical service  Adequate outside lights

## Heating (if used between Sept. 1 - May 31)

- No less than 65 degrees Fahrenheit
- Portable, non-electric heater is prohibited

## Cooking & Eating

### In an individual shelter:

- 4-burner stove (2 burners if less than 5-person capacity)
- Sink
- Hot & cold water in sink if shelter is new or substantially remodeled
- Shelves (6 sq ft minimum)  Tables & Chairs
- Food prep. area (2.5 sq ft min.)  Refrigerator (max 45°)

### In a common facility:

- 1 stove for each 5 individuals in a food preparation shift
- 2-compartment sink connected to hot and cold water
- Shelves, min. 1 sq ft per person  Tables and chairs
- Food prep. area, min. 5 sq ft  Refrigerator (max 45°)

## Bathing/Handwashing/Laundry

### Bathing

- Hot water available under pressure  Floor drain
- Facility within 200 ft of the shelter
- 1 showerhead per 10 people, not less than 3 ft apart, not less than 9 sq ft per unit, separated by a partition

- Dry, private dressing area  1 facility per sex or family
- Private entrances for single-sex showers

### Handwashing

- Hot water available
- 1 per single-family shelter, or 1 per 15 people

Laundry - required unless a shelter is provided a sink with hot and cold running water

- Double laundry tubs with hot and cold water
- 1 unit per 30 people
- Water heater capable of adequate hot water during reasonable use
- Waste water properly disposed of

## Toilet Facilities

- 1 per 15 people
- Urinals: max. of 1/3 of required toilets
- 1 per sex or family  Within 200 ft of the shelter
- Outhouse no closer than 50 ft from a shelter or food-preparation facility
- Portable toilets pumped at least once per week

## Sewage/Garbage/Vermin

### Sewage Disposal

- Municipal system if available  Not on ground

### Garbage & Refuse

- Adequate number of containers
- Collected at least once per week

### Insects, Rodents, Vermin

- Shelters and common facilities free of insects, rodents, vermin

## Winter Occupancy (between 11/15 - 4/1)

### Each shelter has:

- Kitchen sink with hot/cold water and wastewater disposal system
- Bathing facility with hot/cold water
- Flush toilet connected to wastewater disposal system
- Double floors, double walls (concrete slab floors acceptable)

**Please mark the box to indicate an area of concern.**